

**Our Lady of Guadalupe School
Chromebook Loan Agreement Form**

**Serial Number - _____
Date - _____**

A school chromebook is being loaned to Student: _____ in grade ____ for academic purposes. It is my responsibility to care for the equipment and ensure it is maintained in a safe environment.

The laptop computer and all the associated accessories are the property of Our Lady of Guadalupe and is herewith being loaned to the student for educational purposes only for the academic school year. Students may not deface or destroy this property in any way. Inappropriate material on the machine may result in the student losing their right to use this computer. The equipment will be returned to the school on a date to be requested or sooner if the student is discharged from school prior to the end of the school year. Students who do not return the computer and related materials when requested may be subject to criminal prosecution or civil liability. A late fee may be charged if the laptop is not returned to the school on the required check-in date.

If the laptop equipment is lost, stolen or damaged while in the student's possession; the student is responsible for the replacement or repair thereof and agrees to indemnify the school against any claim occurring during or resulting from the student's possession or use of the OLG property, including, but not limited to any claim for infringement or violation of applicable trademarks and copyrights attributable to the student's use of the OLG Property.

The student may use Chromebook/computer equipment only for non-commercial purposes, in accordance with OLG's policies and rules. Any included software may be used only in accordance with the applicable license and it is the student's responsibility to be familiar with and to comply with the provisions of such license.

The student may not install or utilize any software in connection with the student's use of the laptop/Chromebook equipment other than software owned by OLG and made available to the student in accordance with this receipt and agreement and the student agrees not to make any unauthorized use of or modifications of such software.

OLG is not responsible for any computer or electronic viruses that may be transferred to or from the student's drives or other data storage medium and the student agrees to use the student's best efforts to assure the school's property is not damaged or rendered inoperable by any such electronic virus while in the student's possession.

By signing below, the student and his/her parent/guardian acknowledge and agree to the terms of use as spelled out in the OLG Chromebook/ Laptop Use Policy Summary and this Computer Loan Agreement Form. Additionally, they agree that the student's use of OLG Property is a privilege, and that by the student's agreement to the terms hereof, the student acknowledges his/her responsibility to protect and safeguard the OLG Property and to return the same in good condition and repair.

Parent's Signature _____ Print Name: _____

Student's Signature _____ Print Name: _____

A charge fee of \$350.00 for Chromebook